

## INSTRUCTIONS TO AUTHORS

The Proceedings accept original research papers, commentaries, reviews of important areas of science and science history, student award papers, and book reviews.

**Papers** may be submitted in either English or French and sent as a WORD document to the Editor, Dr. Peter G. Wells, at oceans2@ns.sympatico.ca, with a copy to nsis@dal.ca. Submission of a manuscript will be taken to indicate that the work is completely original, i.e., it is the author's own work and has not been published before, in part or in whole, and is not being considered by another publication. All authors of a submission must approve it prior to it being submitted. Please include this information in the submitted manuscript.

**Commentaries** are short (less than 2000 words) discussions of topical scientific issues or biographies of prominent regional scientists who have been members of NSIS.

For **review papers**, authors wishing to include figures, tables, or text passages that have already been published, must obtain permission from the copyright owner(s) prior to submission. Please include this information in the submitted manuscript.

***PAPERS SUBMITTED ARE TO STRICTLY FOLLOW THE INSTRUCTIONS BELOW. IF NOT, PAPERS WILL BE SENT BACK TO AUTHOR TO UPDATE.***

**FOR THE GENERAL LAYOUT OF PAPERS, REFER TO RECENT ISSUES OF THE JOURNAL.** Pages of the submitted WORD document should be numbered. **PROVIDE A RUNNING HEAD FOR THE PAPER.**

The **title** should be followed by names, addresses and e-mails of all authors. A footnote with an asterisk and worded: “\*Author to whom correspondence should be addressed:”, with the relevant email address, should be placed at the bottom of page one of the manuscript.

An **abstract** of up to 200 words should follow, together with a list of five keywords or less.

As appropriate, **sections within the paper** entitled Introduction, Methods, Results, Discussion, Conclusions, and References should follow. Canadian spelling and SI units should be used wherever possible. References cited in the text in brackets should be separated by commas and personal communications should be as follows: Smith A.J. (2001, pers. comm.). *Latin or scientific* names should be in italics, as well as abbreviations such as *et al.* **PLEASE GO OVER YOUR PAPER TO AVOID ERRORS OR DELETIONS. SPELL CHECK THE ENTIRE PAPER BEFORE SUBMITTING.**

All **tables, figures, photographs and other illustrations** should be numbered and have a self-explanatory caption. **THEY ARE TO BE ATTACHED TO THE SUBMISSION AS SEPARATE HIGH RESOLUTION FILES AND NOT EMBEDDED IN THE WORKING WORD DOCUMENT. DO NOT SEND PAPER AS A PDF.** Authors should indicate where each item might be placed in the manuscript.

Authors are encouraged to submit **figures, photographs and illustrations** in colour. Colour versions will be placed on the NSIS website and in the PDFs provided to authors. **Black and white versions will be in the print copies, unless color output is otherwise requested. There will be a charge (\$10 per page) containing color in the printed papers.**

**REFERENCES ARE TO BE IN ALPHABETICAL ORDER – NAME FIRST, FOLLOWED BY INITIALS, WITH NO SPACE BETWEEN INITIALS.** For cited papers, **GIVE THE FULL TITLE OF THE JOURNAL (IN ITALICS)**, volume and issue numbers where appropriate. Examples of formatted references, covering monographs, chapters in monographs and papers, and with close attention to spacing, follow:

- Cushing, D. & Walsh, J.** (1976). *The Ecology of the Seas*. W.B. Saunders Company, Toronto.
- Lee, G.F.** (1975). Role of hydrous metal oxides in the transport of heavy metals in the environment. In: Krenkel, P.A. (ed.). *Heavy Metals in the Aquatic Environment*. Pergamon Press, Oxford, UK. pp. 137-147.
- Nielsen, K.J. & France, D.F.** (1995). The influence of adult conspecifics and shore level on recruitment of the ribbed mussel *Geukensia demissa* (Dillwyn). *Journal of Experimental Marine Biology and Ecology* 188(1): 89-98.

**Website Citation should follow this pattern: Author (year) title, URL and date accessed. An example follows:**

**Graymont Western Canada Inc.** (2015). Giscome Quarry and Lime Plant Project Application for an Environmental Assessment Certificate. Environmental Assessment Office.  
[projects.eao.gov.bc.ca/p/giscome-quarry-and-lime-plant/docs](http://projects.eao.gov.bc.ca/p/giscome-quarry-and-lime-plant/docs)  
(Accessed Dec. 18, 2017)

**DOI Reference, an example follows:**

**Wilson, A.B., Boates, J.S. & Snyder, M.** (1997). Genetic isolation of populations of the Gammaridean amphipod, *Corophium volutator*, in the Bay of Fundy, Canada. *Molecular Ecology* 6: 917-923.  
doi:10.1046/j.1365-294X.1997.00270.x.

#### **PLEASE NOTE:**

Authors will receive page proofs and are responsible for correcting them as soon as possible after receipt from the Editorial Board and resubmit to the Assoc. Editor. Particular attention should be made to the correct formatting of references, and to the general formatting of the manuscript. **Submissions not adhering to these guidelines will be returned to the authors.** Authors are responsible for correcting and returning page proofs within 48 hours.

Authors will be provided with a printed copy of the Issue and a PDF of their article, free of charge. NSIS members are able to access the new Issue as soon as published as part of their annual membership. All new Issues of the Proceedings become open access after a six months embargo. All articles are copyrighted with the NSIS, but contributors are free to distribute their articles to interested parties as they wish. Each published article is assigned a DOI (digital object identifier) that identifies its location on the internet.

**Non-NSIS members** will be charged a page charge for their articles – \$25/per page for black and white, with extra charges of \$50/per page for color.

Each Issue will continue to be printed for members and other associated parties. Copies of any Special Issues of the NSIS proceedings published in hard copy may also be purchased from NSIS at a charge established by the NSIS. See the website [www.nsis.chebucto.org/](http://www.nsis.chebucto.org/) for details.

